

Minutes 2021-01

(Draft Minutes awaiting approval)

Peter Tavy Parish Council

Minutes of the meeting held on Wednesday 13th January 2021 at 7:30pm via Zoom

Present: Cllr. E. Dodd, Cllr. B. Lane, Cllr. H. White, Cllr. P. Randall

Others Present: The Clerk, Cllr T. Pearce (W.D.B.C) & Cllr. P. Sanders (D.C.C)

1: Apologies for absence

Cllr. K. Ball, Cllr. J. Jeffery

2: Declarations of Interest

None to report.

3: Approval of previous Minutes & matters arising

The Minutes of the meeting held on 9th December 2020 were approved by all present & signed as a true record by Cllr. E. Dodd.

Matters arising:

The Clerk is going to ask Jo of the Peter Tavy Inn for an invoice so the Kids party parcels can be paid for.

4: Reports from outside Bodies

Cllr. P. Randall gave a report on proposed works to the Village Hall. Quotes have been obtained and the next step will be to agree a contractor at the next Village Hall Committee meeting. The works should get the go ahead over the coming few weeks.

5: Correspondence

Email received regarding consultation on Dog Control Order – it was noted in particular that a section included that all dogs should be kept on a lead on all public highways, the clerk was asked to write to see if this included working dogs. Cllr. T. Pearce mentioned that there had been other rural parishes concerned about elements of this proposed control order. A letter requesting more information will be sent by the Clerk. Proposed Cllr. B. Lane Seconded Cllr. E. Dodd all in favour.

Email received with a link to a survey about the Parish response to climate emergency. Cllr. E. Dodd & Cllr. H. White have filled this out ready for the Clerk to return it. Cllr. H. White will be the Parish Council's representative and attend any online meetings to enable him to report back to the Parish Council on the actions required.

6: Covid-19

The Community Hub are in the process of applying for one more small grant from the Dartmoor National Park to help with their work.

The state of the books, dvds & games at the bus shelter were discussed. They are extremely damp and becoming a bit of an eyesore. It was agreed that maybe the ones that were there all wet could be cleared away and that a dryer location could be looked into, so that people could drop off & collect books etc that are in good order. Ideally this needs to be an indoor location.

7: Ratify Councils' decision on Zoom subscription.

The decision made at the last meeting was deemed to be ratified. Proposed Cllr. Bl Lane, seconded Cllr. P. Randall all in favour.

8: Rural Broadband Funding

Cllr. H. White gave a detailed report into various funding/operating options from different providers to improve the local broadband provision. Unfortunately, as previous plans didn't work out with the Christmas cards being reduced down so the consultation letter couldn't go out in them. It was agreed that a survey of local requirements needs to go out to all households in the Parish and it was just a case of timing this with newsletter/piper to keep postage costs to a minimum. Cllr. T. Pearce (W.D.B.C) stated that airband provision has thrown up lots of problems for other local parishes. The community broadband collectives seem to be the way to go with vouchers for each household worth £1,500 and business vouchers for £3,000.

9: Mill Pond

With regards to the new lifebuoy and housing The Clerk has taken delivery of the new Lifebuoy etc. (a cheque now needs sending to the company) and a working party will be set up when the weather improves to install it.

10: Playing Field

The Clerk confirmed that Caledonian Playgrounds are happy to carry out the annual inspection the play equipment. The point of contact lives in Lydford, he will come out to do a site visit prior to inspection to flag up any potential problems, this will be helpful for insurance purposes.

11: Highways

Martin King from highways has been out for a site meeting to discuss the bad patching as a result he suggested contacting Tom Lee highways regarding the gully immediately past the village sign. This has worn out and got much deeper, so much that if a car wheel went into the drainage gully now damage would most certainly happen (resulting in compensation claims to highways).

Other issues to let Tom Lee know about are the Jetting required for the drain from Genesta to find the outfall. Concrete needs to added to the entrance way to Glebe House to assist drainage. Concrete needs to be added to the drainage at Weir Cottage. Broadmoor lane works were not substantial enough. Cllr. T. Pearce (W.D.B.C) stated that as this was a road up to a holiday complex it reflects badly on the state of the roads in West Devon. The Clerk will email Tom Lee highlighting all of these issues. Proposed Cllr. P. Randall, seconded Cllr. B. Lane all in favour.

With regards to the missing Kerbstones outside of Spring House, the Clerk had emailed D.N.P who were going to send out a stonemason. This has not happened so the Clerk was asked to chase this up. Alternatives could be to replace the kerbstones with something more substantial to stop them from being dislodged in the future. Cllr. P. Sanders (D.C.C) stated that the service level of all footpaths within the D.N.P were now the responsibility of the D.N.P alone.

12: Planning

Nothing to report this month. Beacon Park is for sale so the application to remove the agricultural tie is probably still under review.

13: Ratify the Precept

The council voted to ratify the precept at no change from last year £10,500.00 proposed Cllr. H. White, seconded Cllr. P. Randall with 3 Councillors voting for and 1 councillor abstaining. Motion carried.

14: Finance

PRECEPT beginning of December £22,261.45

Outgoings

Clerk's Salary £234.30

Use of Home Office £ 26.00

(£260.30)

Postage £ 0.76

Parish Lengthsman £ 650.40

Income

Church Cottages Admin £26.66

(Including sum held for Lengthsman = £ 60.00)

(Including sum held for Community hub = £550.00)

End of December **Balance in hand £21,376.65**

CHURCH COTTAGES beginning of December £24,595.74

Outgoings

Admin to Precept £ 26.66

Income

Rent £671.00

End of December **Balance in hand £25,240.08**

EXPECTED OUTGOINGS JANUARY

FROM PRECEPT

Clerk Salary £234.30

Use of home as office £26.00

Postage £0.76

Zoom monthly £14.39

total £275.45

ASPLI Lifebuoy etc £311.08

NALC attendance of planning meeting by two cllrs. £77.86

DALC attendance of course by A. Skillicorn (overdue) £42.00

DALC clerks essentials course £36.00

FROM CHURCH COTTAGES

Admin fee to precept acc £26.66

It was agreed to pay the outgoings – Proposed Cllr. H. White, seconded Cllr. P. Randall all in favour.

15: Membership of SLCC

The Clerk explained there was a Clerks course available from the Society of Local Council Clerks but we needed to be a member of the society. This course was a stepping stone to the further qualification of Certificate in Local Council Administration which would mean the Parish would have a fully qualified Clerk. Cllr. T. Pearce (W.D.B.C) stated that he would advise the Parish Council to enter into an agreement with the Clerk that if she undertakes further training, she will agree to stay in post for a further two years. If the Clerk leaves during this time to go to another local council appointment that she should pay back a proportion of the training fees. The acting chairman suggested that the Clerk enter into discussions regarding this with the Parish Council. Her line manager is the Chairman Cllr. J. Jeffery.

16: Church Cottages

The Clerk has been in contact with the building contractors who will let her know at least one week in advance of starting the works to no.1 Church Cottage. It was suggested, in light of Covid-19, that the Clerk write to the Tenant asking if he is still happy for tradesmen to come into his property during the current lockdown situation.

17. Any Other Business.

A question was raised to see if there was any way that all the email addresses of all parishioners be collected so that the Parish Council could contact everyone if required. The Clerk pointed out that not everyone had email access, and that there would be GDPR issues/complications to bear in mind. The Parish Council Website was the usual method of getting news/messages out to view.

It is still hoped that vaccines will be rolled out to the most vulnerable members of the Parish by the middle of February moving forwards.

It was reported that at the top of Langsford Road grit and large stones had been washed down to the junction making the road surface hazardous to cyclists.

The Lengthsman spend to date was within budget and more money is in hand for further works going into the early spring.

It was suggested that Mr. D. French be given a donation towards his fuel following his trips around the Parish with the salt bags.

There being no further business the meeting closed at 20.42hrs.

Signed

Dated