

Peter Tavy Parish Council

Minutes of the meeting held on Wednesday 14 June 2017 at 7:30pm in the Chapel Room

Councillors Present:- Mr B Lane, Mr K Ball, Mr J Jeffrey, Mrs V Abel.

Mr E Dodd joined at 7:35

Absent: Mr D Chanter

Others Present: None

1: Apologies for absence

T Pearce (WDBC)

1a: Existing Clerk, Mrs McDowell, resigned as clerk by letter dated 30 May 2017. New Clerk, Mrs Skillicorn took up position from 11 June 2017. Contract of employment signed with effect from 1 June 2017.

2: Declarations of Interest

Cllr Jeffrey declared an interest in Church Cottage.

3: Election of Vice Chairman

Cllr Jeffrey was proposed by Cllr Lane and seconded by Cllr Abel, Cllr Jeffrey agreed and signified his acceptance by signing the acceptance form. Cllr Lane also signed his acceptance of Chairman at the same time.

4: Minutes of Parish Council AGM held on 10 May 2017

Points raised and amendments made

- (a) There were no declarations of interest
- (b) 'proposed' to be substituted in 3 in both places (proposed by Cllr Abel seconded by Cllr Dodd)

(c) The Standing Orders and Asset Register are still to be reviewed rather than have been reviewed.

5: Minutes of Extraordinary Meeting held on 31 May 2017

Points raised and amendments made

(a) Should read: ' Councillors decided they were unhappy to approve the Annual Governance Statement and the Accounting Statement due to the report from the auditor Kevin Rose not having been received'.

6: Correspondence

This can be dealt with by the Agenda

7: Reports from Outside Bodies

Nothing further has been heard from TAP regarding the road/drainage repairs.

The Hydro Committee went to see an existing hydro site and reported that the noise levels were very low due to soundproofing and double doors etc. The noise created by the return of the water to the river was dealt with adequately. The date of a meeting to inform the parish of progress is yet to be decided.

8: Church Cottages

The electrical work has still not yet been commissioned. Letters to Mr Friend and Mr Day to ask them to arrange a mutually suitable time for the work to be carried out within 2 weeks from the date of the receipt of the letter.

Rent re 2 Church Cottages discussed.

The work required on the roof of the shed at 2 Church Cottages is to be undertaken by the Church and should start by the end of the month, the rented wooden portion of the shed to be replaced by Church.

9: Mill Pond

Works have been completed and the Council would like to thank all the parishioners who gave of their time and effort to ensure that this was done.

10: Playing Field

A meeting had been held with Alistair Guy, who maintains the playground equipment, and was asked to quote for the works required. A quote was received but it was decided to ask for this to be itemised before the work were undertaken as it was not clear whether the quote included all the remedial work required. It was also decided to clarify the need of a maintenance programme every year and to itemise the annual charge and advise as to the requirement of painting/spraying every year.

The Council is to register with WDBC regarding green waste so that the grass clippings can be taken.

11: Parish Emergency Plan

Nothing to report

12: Highways

The DCC website is to be investigated to find how any works are to be added to their schedule.

Discussion was held as to whether certain works could come under the Parish Lengthsman role rather than TAP or DCC as this was drainage work regarding grids.

The Lengthsman is to be contacted regarding drainage at Langsford Brook.

13: Planning

It had been decided to support the application regarding the Farm manager's dwelling application at Sowtontown Farm by 4:1 (Planning Number: 0249/17)

14: Finance

Parts a and b to be delayed by a Part II meeting to be held directly after this meeting.

The new Clerk is now to be a Responsible Officer regarding the bank statements etc.

Insurance re the Cottages is to be clarified and then paid if no issues arise.

It was agreed that a Councillor, Cllr Jeffrey, would check the bank statements/balance twice a year in accordance with the Governance Statement.

15: Reviews

These would be carried over to the next scheduled meeting

Any Other Business

Quotes to be obtained regarding the repairs required to the bus shelter.

Dog Bin emptying, checks to be done that this is being done on a regular basis in accordance with our agreement.

The new Clerk is to be able to spend up to £100 on a scanner/printer which will be owned by the Parish Council and used in accordance with transparency in local government. (VAT to be reclaimed)

Environment Agency Report re flood alteration work at the bridge re Mr Goddard's proposed house to be shown to near neighbours and put on Notice Board for general information.

Meeting closed at 20:50pm

Signed

Chairman

Dated