

**Peter Tavy Parish Council - (draft to be approved)**

**Minutes of the meeting held on Wednesday 14<sup>TH</sup> July 2021 at 7:30pm at the Chapel Meeting Room**

Present: Cllr. J. Jeffery, Cllr. E. Dodd, Cllr. K. Ball, Cllr. W. Lane, Cllr. P. Randall & Cllr. M. Stephens

Others Present: The Clerk, Cllr T. Pearce (W.D.B.C) & Cllr. P. Sanders (D.C.C).

**1: Apologies for absence**

None.

**2: Declarations of Interest**

Church Cottage Cllr. J. Jeffery.

**3: Approval of previous Minutes & matters arising**

The Minutes of the meeting held on Wednesday 9<sup>th</sup> June 2021 had the following amendments:-

Item 5 correspondence the item regarding the gatepost near Broadmoor should read “bridlepath” and not footpath.

Item 12 finance the accounts of precept and church cottages should say Account following the title so as not to confuse anybody reading the minutes in the future.

Once amended these were approved as correct. Proposed by Cllr. K. Ball, seconded by Cllr. E. Dodd all in favour & signed as a true record by Cllr. J. Jeffery.

**Matters arising:** None

The Minutes of the meeting held on Tuesday 29<sup>th</sup> June had the following amendments:-

Item 2 paragraph 3 should state “The Council” and not Cllr. W. Lane.

Once amended these were approved as correct. Proposed by Cllr. M. Stephens, seconded by Cllr. W. Lane all in favour and signed as a true record by Cllr. J. Jeffery.

**Matters arising:** None

**4: Reports from outside Bodies**

The Dartmoor National Park Authority had put down a further 22 tons of hardcore on the lane down to Mary Tavy Clam.

**5: Correspondence**

Email – in from Cllr. T. Pearce regarding gate on bridge at Lower Mill.

Email – in from Tom Lee at Highways

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Email – in from DNP with weekly planning lists

Email – in from WDBC with changes to Register of Electors

Email – in from The Rural Housing Alliance

Email – in from Andrew Coulson regarding bull in a footpath field, Cllr. W. Lane has drafted a response for the Clerk to send back in response.

Email – in from Richard Walker offering CPR and defibrillator training.

Email – in from Cllr. P. Randall expressed concern that plans submitted by certain architects to the DNP are occasionally impossible to enlarge on his printer as the resolution quality is not good enough. This makes planning visits and subsequent decisions difficult. Cllr. Randall said that Steve Carreck had been approached and he could enlarge the plans on his A3 printer to a good quality resolution. Who ever happens to be leading the planning sub-committee needs the ability to enlarge plans to a suitable resolution and so it was agreed that in the event of poor quality plans that Steve Carreck could be asked to provide us with a photocopy.

It was stated that the Dartmoor National Park Authority should have a responsibility to make sure the plans submitted to them are of a suitable quality to inspect in the first place.

Email – in from DNP with appointments to office

**6: Covid-19**

Cllr. T. Pearce (WDBC) stated that figures had been climbing steadily in the WDBC area.

**7: Mill Pond**

The Mill Pond is currently empty with leaks spotted around the outlet – Repairs are scheduled to take place during the winter months.

There is a large branch broken off and hanging precariously down by the bench after coombe gate on the left as you go up to the coombe. The clerk will report this on the DNP website.

**8: Playing Field**

The Clerk was asked to arrange for Charlie Nankivell to cut the hedge around the playingfield. It can then be done again in the Autumn. The Clerk will book Alistair Guy to look at the uprights with steel inserts asap.

The Clerk has booked an annual inspection for the playingfield. This will be an accompanied visit with a Councillor but there is a 6-10 week waiting time for this.

**9: Highways**

The emails between the Clerk and Tom Lee of Highways had been looked at by Council and it was discussed that the responses from Mr. Lee were not good enough. Council understood budget constraints but his refusal to give timescales for works yet to be done was a let down.

Cllr. P. Sanders (DCC) is going to have a meeting soon with Highways to go through all of the outstanding works in Peter Tavy and surrounding parishes.

It was discussed how frustrating it is to keep complaining and nothing seems to be getting done. A few potholes have now been repaired out towards Wapworthy but given the scale of outstanding works it was felt this was simply too little too late.

With regards to the overgrown hedge at the pavement going out of the village it was stated by Cllr. J. Jeffery that he had witnessed a wheelchair user having to go out into the road because there was simply nowhere

else to go given the extent to which the pavement had been reduced. This is very bad with the campsite being very busy at this time of year. Mothers with pushchairs and dog walkers have no alternative but to step out into the road.

It was noted that the kerbstones outside Spring House had been put back by DNP.

**10: Planning**

The Roothouse has been confirmed as going ahead after appeal. During the original planning application - process both DNP and The Parish Council were refused entry. It was felt that there was not enough provision for the disposal of waste water.

The planning sub-committee had been to visit Gatehouse Mill regarding their recent application to extend the sunroom and replace the glass roof with slate. The Council will support the application but noted a mistake in the original comments that stated the development could not be seen from the public road, however this is not the case as it can be seen on the road by the Colleybrook.

Change of use at The Oaks had been refused.

The summerhouse at Lower Mill has been approved.

The retrospective application for field store and shelter on land opposite Will Farm had been approved.

The sand school at Hillbridge Farm had been approved.

The Clerk was asked to write to the DNP regarding our comments on certain applications not being shown online. Last year all parishes were warned regarding the reduced timescales available to them to make comments on any applications. The DNP stated it didn't always have the time necessary to look in depth at applications and it would be helpful for Parish Councils to have a good look and come to a decision, whether that be for an application, against an application or neutral. Of late not all of our comments have been shown and so how do our parishioners even know we have visited the sites at all. It is no good if our comments are simply lost or worse ignored. If we make any comments they must be seen to appear on the website. A Neutral view leaves the planning officer to make the decision alone. Proposed Cllr. E. Dodd, seconded Cllr. M. Stephens all in favour

**11: Finance**

**PRECEPT ACCOUNT beginning of July £22,393.03**

**Outgoings from the Precept Account**

Clerk Salary & use of home office	£ 260.30
W.D.B.C dog bin (now taken by DD but due 6 months ago)	£ 35.88
W.D.B.C dog bin direct debit	£ 35.88
Dennithorne Accounting Services (internal audit)	£ 350.00

**Income to the Precept Account**

Church Cott's for admin	£ 26.66
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(Including sum held for Community hub = £154.62) **balance £21,737.63**

**CHURCH COTTAGES ACCOUNT beginning of July £25,979.38**

**Outgoings from Church Cottages Account**

Admin to Precept	£ 26.66
The Bateman Group Insurance for C Cott's	£ 436.71
A.C. Worth Builders (Electrician)	£ 90.58

**Income to Church Cottages Account**

Rent (after increase 366.68 + 324.45)           £ 691.13

**Balance £26,116.56**

It was agreed to pay the outgoings of Clerks Salary & UOHO £260.30 from the precept account and The Bateman Group Insurance premium for Church Cottages £436.71 from Church Cottage account – Proposed Cllr. E. Dodd, seconded Cllr. K. Ball all in favour.

**Accounts** – A copy of the Accounts for the year ending 31<sup>st</sup> March 2021. Were passed to Cllr. W. Lane and will be copied to all Councillors.

**Reserves** – The Parish Council discussed reasons for holding reserves in the bank accounts – Church Cottages will need repairs so it is prudent to keep reserves for this purpose. It was mentioned that if the Parish wanted to buy a plot of land and build further low-cost housing for local occupancy it would need reserves for this purpose. The Clerk is going to ask DALC if the reserves can be held in a high interest account thus earning interest for the Parish Council or if the funds have to stay in the precept account and church cottages account.

**Internal Auditor Report**

The only observations from the Auditor were that the hub money in hand and previously held Tap fund for Mary Tavy Parish had to be included in the Accounts as they were held in our Precept Account. These figures have been included accordingly. Also, that the spreadsheet The Clerk uses to keep financial records on could be simplified to include less columns. A new spreadsheet will be adopted and Cllr. W. Lane is going to assist with this.

**12: Church Cottages**

The Clerk has requested to get a set of keys cut for spare keys from the tenants of both cottages. The tenant of No.1 is not happy with this. Councils' response is that the Council has to have a set and that any works to take place at the Cottage will be done by giving a least 24 hours' notice.

The Clerk is going to chase the electrician and builders to get a firm time frame for the works to start at Church Cottages.

**13: Beating the Bounds**

Cllr. E Dodd had been doing his research and had the following to report;

The walk is planned to take place on Saturday 11<sup>th</sup> September and will start at Harford Bridge then go upstream to Mary Tavy Clam (where people may join if the river crossings are too difficult). Then taking in the Manor boundary a route of some 14 miles. Usually, a meeting place for lunch would be Whittaborough but it was suggested that ring of posts on the Walkham would be a better stopping place as vehicles could get there easily. Another problem is that the military will be live firing on that Saturday so the whole bounds could not be walked safely.

With regards to the refreshments Flapjackery are kindly providing a donation of flapjacks for the walk and Ellis Bakery will be providing the pasties (meat and cheese and onion) at a cost of £2.15 each. There will also be apples and bananas supplied. An approximate budget of £500 was suggested for this. It was agreed that the food could be organised with this budget in mind. Proposed Cllr. M. Stephens, seconded Cllr. P. Randall all in favour.

A keepsake certificate and map will be produced and Steve Carreck is helping with this.

Land owners to be notified prior will be Tom Roskilly, The Dodd family, Neil Mudge & The Abel family. Richard Walker to be the first aider.

It was suggested that Dartmoor Rescue be notified that the walk is taking place and also that a suitable risk assessment is carried out (Paul Rendell is involved with organised walks so may well have a risk assessment template). Cllr. E. Dodd is going to sort these out.

**14. Any Other Business.**

Cllr. K. Ball said the lane going up to the church is full of potholes and suggested we buy some bags of cold-tar, there is some sub base left over from the village hall works that could be used. It was proposed by Cllr. M. Stephens, seconded by Cllr. W. Lane all in favour that some bags of cold-tar are ordered ready to repair these holes. (This decision will be ratified at the next meeting).

Cllr. T. Pearce (WDBC) reported on the problems of a shortage of drivers (due to self -isolation etc) with the refuse/recycling crews. If collections are missed, please report these to WDBC or to Cllr. T. Pearce direct and he will try to sort out missed collections.

The dog bin is overflowing again! The clerk will report this as a matter of urgency.

**There being no further business the meeting closed at 21.00hrs.**

**Signed**

**Dated**