

(Approved)

Peter Tavy Parish Council

Minutes of the meeting held on Wednesday 12 August 2020 at 7:30pm in the Chapel

Present: Cllr. J. Jeffery, Cllr. E. Dodd, Cllr. B. Lane, Cllr K. Ball & Cllr. H. White
Others Present: The Clerk & Cllr T. Pearce (W.D.B.C)

1: Apologies for absence

None.

2: Declarations of Interest

Chairman J. Jeffery relating to Church Cottages.

3: Approval of previous Minutes & matters arising

The Minutes of the two previous meetings were approved subject to the following amendments:-

(Minutes 8/7/20) Item 6:- wording needs to be expanded to state "The Village Hall has also received a grant of £10k from WDBC to cover loss of earnings and any ongoing expenses whilst the hall is closed during the coronavirus lockdown situation".

Item 9:- 2nd sentence should read "do not use the field".

(Minutes 24/7/20) Item 3:- Should read that Cllr. Jeffery was proposed by Cllr. Lane and seconded by Cllr. Dodd – all in favour.

Item 4:- 1st sentence should read "Cllr. Jeffery having now taken on the role".

Item 4:- At the end of the paragraph it should have been noted that Cllr. Ball had not received an Agenda or any previous Minutes for this meeting.

4: Reports from outside Bodies

None.

5: **Correspondence**

- a) Devon Association of Local Councils. Subscription renewal email received (Action required – Clerk to email apology for delay and get cheque sent off to them asap).
- b) D.A.L.C. Request for nominations to their new board of directors (noted none at this time – Clerk to email this information to them).
- c) Chair of Peter Tavy Village Hall Committee. Request of letter of support from the Parish Council for their application for grant funding towards floor repairs & damp treatment (proposed by Cllr. Dodd & seconded by Cllr. Ball – all in favour that the Clerk sends a letter supporting such application).
- d) Tavistock Energy Community – Information about services available to help parishioners lower their energy bills (Action required – Clerk to email them back requesting a poster that could be displayed on the Parish Notice Board).
- e) Clerk to the Brentor Parish Council. Request for information regarding the installation of the box housing our defibrillator as theirs is badly deteriorating. (Action Cllr. Lane to provide The Clerk with necessary information to answer the query).
- f) Mrs S. Dodd on behalf of the Peter Tavy Community Hub. Report of funding efforts and upcoming village events. Mrs Dodd wanted it recorded that the Hub were grateful to Torie & Alison for readily working at short notice to host funding within the Parish Council. (Noted)

6: **Covid-19**

It was noted by Cllr. Pearce (WDBC) that the Peter Tavy Village response to Covid-19, through the Community Hub in particular, has been held up within West Devon as a benchmark of how communities should respond in such a situation. The Parish Council also wished it to be noted that the Community Hub has been doing sterling work. It was proposed by Cllr. Jeffery & seconded by Cllr. Lane – all in favour that a letter of thanks should be sent to Sandra, Steve & their team commending them on all of the hard work that goes into the Hub.

7: **Mill Pond**

Both a full draft risk assessment and draft inspection forms have now been received from Amanda Barton and Cllr. Dodd commented that these were both sensible and comprehensive. The risk assessment will however need a few amendments. Once these small amendments have been ironed out, the full risk assessment could be ready for Council to adopt maybe as soon as the next scheduled Council meeting.

8: **Playing Field**

The invoices for the new see-saw, playing field maintenance & new football net have now been received. These were agreed for payment as soon as possible. Grants have been applied for and Cllr. Pearce (WDBC) is going to provide the clerk with the contact information for the relevant department to forward these invoices to so that the Borough Council can release the grant monies.

Cllr. Ball and The Clerk met with the playing field contractor, Alistair Guy, prior to this Council meeting. He informed them that the maintenance should ideally be carried out earlier in the year. The Clerk was tasked to put it in the diary to contact Mr. Guy earlier next year and to schedule it in the diary to discuss at the March 2021 Council Meeting.

10: **Highways**

Cllr. Jeffery raised the issue of a spring in the vicinity of Sunnyside causing water problems across the road by Spring House. He thinks this could be easily remedied by putting a pipe across in front of Barbertha & Wier Cottage which links into existing pipe under the garage of Genesta, this then links to a metal grid which goes under the road and links up to existing drainage system. Cllr. T. Pearce (WDBC) will try and arrange a meeting with highways to try and solve the problem.

11: **Ratify response to W.D.B.C regarding telephone kiosk**

Proposed Cllr. Dodd & Seconded Cllr. Lane – All in favour.

12: **Finance**

PRECEPT END OF JULY **£22,360.16**

Outgoings

Clerk's Salary (Mrs. A. Skillicorn)	£232.54
Use of Home Office	<u>£ 27.50</u>
	<u>(£260.04)</u>
S. Carreck (Web site)	£147.45
Cllr. White (Zoom - reimbursement for arranging Clerks' interviews)	£ 14.39
Alison Skillicorn (Cloud renewal)	£ 20.00
Alistair Guy (playing field)	£4884.00

The Clerk (Stationery) £ 81.97

Income

Church Cottages Admin £26.66

(less sum held for Lengthsman = £)

(less sum held for Community hub = £)

CHURCH COTTAGES END OF JULY £22870.04

Outgoings

Admin £26.66

Income

Rent £671.00

The outgoings were agreed by Council proposed by Cllr. Dodd & seconded by Cllr. Lane – All in favour.

The Clerk was asked to chase Tinhay Building Supplies, Tavistock for the sand & cement that had been paid for and ordered on 8/6/2020 but had not as yet been delivered.

13: Church Cottages

Chairman Cllr. Jeffery handed the meeting over to Cllr. Dood

The Clerk was tasked to send an email to Matt Gosling to find out when the works to No. 2 Church Cottages was likely to start.

Mr. Upcott will be asked to do the Septic Tank when it is due.

The Clerk was asked to chase an answer on the listing queries with Historic England.

Council has received a report from Radon Test and are looking into a solution.

14: Any other business

Cllr. White expressed concern at the wastefulness of printing out each Councillor a copy of correspondence, agenda & minutes prior to the Council meetings. It was discussed that a solution could be as follows:-

a) the Councillors who like to receive their correspondence as hard copies should continue to do so.

b) Cllr. White could receive his electronically.

It was however noted that the Clerk needs to summarise the outgoing/invoices into list format, and also provide a list and summary of correspondence rather than printing out every letter, email or invoice. This was agreed unanimously as the way forward.

Cllr. T. Pearce (WDBC) apologised to Cllr. Ball for not including him by not asking him to remain following the March Council meeting. Cllr. Jeffery stated he believes that this was an oversight.

Cllr. T. Pearce (WDBC) was glad to hear the green waste is now being collected in a timely manner and it was good that we have not had any recent complaints about the dog bin.

Cllr. T. Pearce (WDBC) told Council that he had access to allocate funds for small works from his locality budget, Cllr. Jeffery said that the vegetation surrounding the Mill Pond could do with a tidy up.

Cllr. Lane discussed if a book shelf would be more suitable than the bench in the bus shelter for the books, nothing was firmly decided as Council is awaiting final outcome for the telephone kiosk.

The Clerk has informed Dartmoor National Park about the footpath from the Coombe gate to the fields at Lower Godsworthy being overgrown.

The Clerk has informed Dartmoor National Park about campervans overnight at the old dump inside the cattle-grid gate to Smeardon Down, the DNP are going to provide "No overnight camping" signs for the gate at the cattle-grid.

There being no further business the meeting closed at 8.50pm

Signed

Dated