

## **PETER TAVY PARISH COUNCIL**

### **Minutes of the meeting held on Wednesday 9<sup>th</sup> March 2016 in The Chapel Room**

**Councillors present:** Mr E Dodd (late), Mr J Jeffery, Mr K Ball, Mrs V Abel (late), Mrs N Litwinska and Mr B Lane.

**Absent:** Mr D Chanter.

The Chairman Cllr Jeffery welcomed everyone to the meeting.

The meeting opened at 7.30pm.

- 1. Apologies for absence.**  
Mr D Chanter.
- 2. Declarations of interest.**  
Cllr Jeffery declared an interest in Church Cottages and Finance.
- 3. To approve the Minutes of the Meetings.**  
Section 2.) Add Cllr Jeffery declared and interest in Church Cottages.  
Section 12.) Change the word 'barn' for the word 'field shelter'.  
After the changes the Minutes were agreed and accepted as an accurate record and signed by the Chairman.
- 4. Matters arising from the Minutes.**  
None.
- 5. Correspondence.**  
An email was received from Bruno Peek regarding the official beacon lighting time for the Queen's 90<sup>th</sup> birthday. The date and time is set for April 21<sup>st</sup> at 7.30pm. Councillors noted.  
An email was received from CPRE regarding an invitation to attend 'Devon Neighbourhood Plan Roadshow' March 18<sup>th</sup> 10am-2pm. Councillors will not be attending.  
Correspondence was received from Cllr Lane, an email that he had sent to Simon Kitchen regarding TAP fund rules being changed. The letter will be discussed in the next Southern Links TAP fund meeting March 17<sup>th</sup>. Councillors discussed.  
WDBC sent a letter regarding recycling, waste and cleaning. The aim is to reduce the overall amount of waste and aim to recycle two thirds of waste collected. A survey is available on the WDBC's website. Councillors discussed and asked the Clerk to comment on the website that we need to stay with current rubbish collections and that we don't want to have to go for longer without waste being taken away.  
The Clerk created and circulated a copy of a tenancy application for Church Cottages. Councillors discussed and agreed with the format.  
The Clerk re-formatted a copy of the NLA tenancy agreement and made specific changes. Sweeping the chimney was discussed and it was decided to add a section to the contract that states that tenants are responsible for sweeping the chimney annually and on their contract renewal date must present a copy of the certificate to The Clerk.

The Clerk was asked to write to the current tenant of No.2 Church Cottages Mr A Friend to check to see if he has a current certificate.

SLCC sent an email regarding a planning changes consultation. Councillors noted. Councillors will discuss further when measures have been implemented.

DALC sent an invitation for Council members to attend a highways conference in Exeter on March 16<sup>th</sup> 2016. Councillors noted but none will be attending.

A newsletter Community Resilience Forum was circulated. Councillors read and noted.

A copy of Clerks & Councils Direct magazine was circulated. Councillors read and noted.

Cllr Lane gave a copy of the TAP fund application form to the Clerk for her records. Councillors noted.

**6. Reports from outside bodies.**

None.

**7. Church Cottages.**

Cllr Jeffery stated that Day Electrical reported that No.2 Church Cottages received an 'unsatisfactory' status when they conducted the Domestic Electrical Installation Condition Report on 11/02/16. However all the work needed to bring it back up to standard had been completed today 09/03/16. Cllrs Dodd and Jeffery showed around a prospective tenant today. Councillors discussed possible applicants so far. Rent figures were discussed, Cllr Litwinska stated that PTPC cannot subsidise rents and it would only be fair to advertise the cottage. It was decided that an advert would be placed in the Tavistock Times but that preference would be given to a person in the local parish. At this time Cllr Dodd left the meeting. A vote was taken to determine the rental cost of No.2 Cottages proposed by Cllr Lane, seconded by Cllr Ball, agreed by Cllr's Litwinska, Cllr Jeffery and Cllr Abel. Cllr Dodd returned to the meeting.

**8. Mill Pond.**

No items to discuss.

**9. Playing Field.**

Cllr Ball reported that despite the recent bad weather, there has been no damage to the play area. The Clerk was asked to contact Charlie Nankivell regarding cutting the grass to obtain a price per cut.

**10. Parish Emergency Plan.**

No items to discuss.

**11. Highways.**

Cllr Dodd reported that the road outside Coombe Cottages has some subsidence. Cllr Ball mentioned that halfway up Langsford Road a lorry had driven on the verge and it had sunk to below the road level. A Highway obstruction was reported outside Spring House where the hedge is encroaching onto the main road causing traffic issues and annoyed drivers. The Clerk was instructed to report all issues to Highways.

**12. Planning.**

The planning committee reported that an application had been received for Langsford Barn.

**13. Finance.**

The Clerk circulated the summaries of both accounts and the cheques for payment were agreed as follows:

£243.80 Mrs McDowall - Salary February

£30.98 Mrs McDowall – Expenses

£130.00 Jim Jeffery – Lengthsmans work

£40.74 Cardiac Science – additional set of defibrillator pads.

The Council instructed the Clerk to transfer funds from the Precept account to the Church Cottages account to cover the cost of the upcoming bill for the roof. Proposed by Cllr Ball, seconded by Cllr Abel, agreed by all Cllrs.

**14. Any additional business.**

A letter was received from Peter Tavy Flower Festival Committee asking for a contribution. It was discussed by Councillors and proposed by Cllr Ball to donate £300.00, seconded by Cllr Litwinska and agreed by all.

Cllr Lane advised that there was no further information available on the provision of a toilet for parishioners.

The meeting was closed at 8.45pm

Signed:

Dated: