

PETER TAVY PARISH COUNCIL

Minutes of the meeting held on Wednesday 10th May 2017 in The Chapel Room

Councillors present: Mr B Lane, Mr K Ball, Mr D Chanter, Mrs V Abel, Mr E Dodd, Mrs A Skillicorn.

Others present: none

The meeting opened at 7.30pm.

1. Apologies for absence.

Mr J Jeffery & Cllr T Pearce (WDBC).

2. Declarations of interest.

Cllr Jeffery declared an interest in Church Cottages and Finance.

3. Election of Chairman.

Cllr Chanter nominated Cllr Dodd however Cllr Dodd stated that he did not wish to take on the role of Chairman. Therefore the proposal was disregarded. Cllr Ball nominated Cllr Lane as Chairman. This was seconded by Cllr Abel and agreed all in favour.

4. Election of Vice Chairman

It was the overall decision of the council to defer the election of a vice chairman until the next meeting.

5. Acceptance of Office & Declarations of Interest.

The Clerk confirmed that the Declarations of Interest were all up to date however she was still waiting for Cllr Skillicorn to return her forms. Acceptance of Office forms to be signed at the next meeting.

6. Nomination to Committees & Outside Bodies.

It was decided that the only change to the committees is that Cllr Skillicorn be added to the planning committee.

7. To approve the Minutes of the Meeting held on 12th April 2017.

The Minutes were agreed and accepted as an accurate record and signed by the Chairman.

8. Correspondence.

The correspondence was circulated prior to the meeting. Items were discussed as follows:

A letter was received from the Clerk stating that she will be on holiday in July. It was discussed by all the Cllrs and decided that the July meeting be cancelled.

The playground inspection report was produced by Radman Ltd and a quote was received from Alastair Guy for the painting that will need to be done this summer. Cllr Ball suggested that a meeting be set up with Alastair Guy to discuss the inspection report item by item and decide what maintenance/remedial work needs to take place. Clerk to arrange a meeting with Alastair Guy for all Cllrs to attend.

Devon County Council sent a flood risk management strategy update. Cllrs read and noted.

The Clerk presented the Council with a copy of the 2016-2017 annual accounts.

9. Church Cottages.

The Clerk reported that the tenant in No.2 Church Cottage was now in credit with his rent payment. Cllrs asked that Clerk to write to the tenant to let him know this and asking him again to set up a standing order to avoid any further discrepancies. The annual rent review was discussed and it was decided that the rent remain the same and this year to not make any increases.

10. Finance.

The Clerk circulated the summaries of both accounts and the cheques for payment were agreed as follows:

£277.40 Lydford Parish Council - Lengthsmans repayments

£16.59 Tavistock Newspapers - meeting adverts

£513.86 Came & Company - insurance renewal

£250.00 Radman Ltd - playground inspection

£48.00 The Parishes of Tavistock - Piper printing

£212.25 S.J.Carreck - website

£120.00 Paul Upcott - Church Cottages - septic

£209.66 Mrs McDowall - Salary for April

£127.75 Mrs McDowall – Expenses

11. Any additional business.

The Clerk circulated the Risk Register and the Council agreed it was an accurate document. The Asset Register was then circulated and reviewed by Cllrs and agreed as an accurate document. The Standing Orders were reviewed and agreed that as they stand all Cllrs agree with them. The Clerk confirmed that as per NALC the Clerks salary will increase from £9.64 to £9.74 from April 2017. Cllrs noted.

The meeting was closed at 6.45pm

Signed: Dated: