

PETER TAVY PARISH COUNCIL

Minutes of meeting held on Wednesday 10 June 2020 via Zoom

Councillors online: V Abel, B Lane and E Dodd T Pearce (WDBC) H White joined at 7:35

And Clerk

1. Apologies

K Ball

2. Declarations of Interest

Cllr Dodd declared an interest in Covi19/Finance

3. Approval of Previous Minutes and Matters Arising

Minutes approved.

Letter to D Skillicorn approved and to be sent

Letter to Mr Pitt approved and to be sent

Cllr Lane asked what was happening regarding the casual vacancy. Clerk stated that the notice had gone on the board and that she had also informed West Devon Borough Council and that the notice period expires on 24 June. Cllr Abel asked what happens after than Clerk stated that, if there is no need for an election, then the Council will be able to co-opt a new councillor.

4. Reports from Outside Bodies

None

5. Correspondence

The Audit has been received from the internal Auditor and the Insurance for Church Cottages.

6. Covid 19

In the last meeting Cllr Dodd had suggested that the Council makes a donation to the Peter Tavy Community Hub to assist with the ongoing costs. Cllr Lane showed concern that he was unsure as to the accountability of the spending of the monies. Cllr Abel made the point that we give money to the Flower Festival and don't ask for a break down of receipts so why should this be different. Cllr Pearce commented that the

money given by West Devon Borough Council was given to help the community volunteers and that he did not expect that any detailed auditing would be requested.

Cllr Abel suggested that the money that would have gone to the Flower festival be granted to the Community Hub, Cllr Lane still showed concern in that he did not think that the Council should allocate money without knowing all the spending requirement details. Cllr Abel commented that that would be very difficult as no one knows just how long the covid 19 situation will last. Cllr Dodd suggested that the Council state that there is money available and that this can be drawn upon as and when. Cllr Pearce stated that the Peter Tavy volunteer group is being held up as an example to other parishes into how well they have done and how they got organised very early on. He noted that the money already received in grants had been spent for the benefit of Peter Tavy and no-one should be able to criticise the way the Hub has been run. He also said that if there was any way that he could source more money for the Hub then he would.

Cllr White asked at this stage who runs the Hub and why was the Council not more involved. Clerk said that we are working with the Hub is the fact that we pass on any information received from official bodies. Cllr Dodd suggested that there should be more contact with the Hub by the Council.

It was proposed that by Cllr Abel that £400 be granted to the Hub seconded by Cllr Lane. All agreed.

At this point Cllr Dodd declared an interest as his wife is one of the founders of the Hub.

Cllr Abel said that the Standing Orders should be amended to say that we do not have to have a physical meeting and that we do not need to hold an AGM therefore the current chair etc remain in place until next year. There is no legal mention of the Annual Parish Meeting but it has been suggested by DALC that not having this should not be questioned.

Cllr White said at this point that he does not regard the meetings we are having as real meetings due to the fact that Cllr Skillicorn has resigned and Cllrs Ball and Jeffery do not join in the meetings. He regards the situation as dysfunctional as we need Cllrs Ball and Jeffery to be part of the decision making. Cllr Abel said that she had spoken to Both Cllrs Ball and Jeffery who were told that they had the opportunity to phone into the meeting, Cllr Ball thought that he would find this difficult and Cllr Jeffery said his phone signal was patchy and that he feared that he would be coming in and out. Cllr Abel has notes regarding points they would like to bring up.

7. Church Cottages

Clerk has received a letter from the tenant in no 1 regarding the keeping of a dog, he also sent in a copy of a letter sent by the Council in 2013 agreeing to him having a dog at that time. Letter to be sent to give permission and to clarify that every new pet will require new permission.

Rent is to be discussed as a Part II meeting next month when there should be more councillors available even though there is a quorum at this meeting.

Proposed by Cllr Abel seconded by Cllr Dodd, two votes against but chairman's vote stands therefore to be discussed next meeting.

Insurance is now £403.15 a decrease of £6.

Clerk said that she had sent an email to Historic England regarding the listing and that the reply should be available for the next meeting.

Until the reply is available from Historic England clarifying which bit, if any, of No 2 is listed we are unable to get on with windows and doors.

The door to the front room of No 1, Cllr Dodd explained that the door uprights have rotted and that the upright on the latching side has come away from the wall. It is at present a wood door with a wood frame.

Clerk to contact E Cann for a quote re a new door frame, re-fit original door and new threshold. Contact Orchard windows re a new door in wood or plastic.

Regarding the roof Cllr Dodd will be meeting a representative of Tavistock Roofing Solutions to have a look at the leadwork and ridge crest on 11 June he will then show what needs to be done and give an estimate.

Bathroom floor no 1 was going to be investigated when the basin was replaced but it would now appear to be more of a roofing problem rather than a plumbing problem.

Laburnum tree in Church Cottages need to be looked at.

Fire Brigade have offered to fit new batteries in Church Cottages. Clerk to contact and organise

8. Mill Pond

Millpond has now been refilled.

Dumpy bag of sand and a couple of bags of cement ordered from Tinhay to be delivered to the Village Hall.

Parishioners that Cllr Dodd spoke to wanted the pond filled so no action taken yet.

Will need to be drained and padlocked open if the work is to be done.

Cllr Dodd said that there have already been volunteers to help with the repairs as and when required.

Cllr Lane asked the Clerk whether she had had a reply from the Insurance company. Clerk stated that she has had to email, due to the current coronavirus, and is awaiting a reply. She said that it was a wildlife pond on open access land, there is a Notice saying that the water is unfit for drinking or swimming and that there was a life ring there in case of accidents.

9. Playing Field

Green bags still not emptied. Lorry came into the Village but went to the dog bin, when they were asked if they would collect the bags they said they were not on their system.

Clerk to contact WDBC again regarding this service, Clerk had actually spoken to a person at the Council to try to sort this out. The problem appears to be that the playing field is not a property that fits with the Royal mail database and postcode therefore is unidentifiable. Will try to explain again. Cllr Pearce said that he would try to see how this can be resolved.

Clerk to ask for two replacement bags.

Clerk to contact Alastair Guy to ask when the requested works be done.

10. Highways

None

11. Planning

Nothing new.

12. Finance

Internal Audit- Clerk explained that she made an error in the figures in that she added the Use of Home Office in with the staff costs, this meant that the other figures had to be amended to put the £330 in the correct box.

The Fixed Asset Register had to be explained as the original software dropped out of the figures and the new software was added. The Register is now annotated to show the differences between the years.

Parts 1 and 2 of the Annual Governance and Accountability Return were agreed.

Proposed by Cllr Dodd seconded by Cllr Lane

Precept start of June		£23,539.50
Outgoings		
Clerk's Salary(May)	£232.54	
	£	
Use of Home office	27.50	
	£	
	<u>260.04</u>	
Internal Audit	£350.00	
Ink	£84.99	

Minutes 2020-48

Tinhay Buildings Supp £72.48

Incomings

Church Cotts Admin £
26.66

Church Cotts start of June £21,864.51

Outgoings

Admin to Precept £
26.66

Insurance £
403.15

Incomings

Rent £671.00

Finance agreed proposed Cllr Lane seconded Cllr Dodd

13. AOB

The Clerk has tendered her resignation and this has been accepted. Advert for the vacancy to be put in Tavistock Times Gazette with a closing date for replies of 2 July 2020 allowing the applications to be looked t before the next meeting.

Cllr Pearce reminded that there were grants available for the self employed.

There being no further business the meeting closed at 8:55