

*(Draft Minutes awaiting approval)*

**Peter Tavy Parish Council**

**Minutes of the meeting held on Wednesday 9<sup>th</sup> June 2021 at 7:30pm at the Chapel Meeting Room**

Present: Cllr. J. Jeffery, Cllr. E. Dodd, Cllr. K. Ball, Cllr. W. Lane, Cllr. P. Randall & Cllr. M. Stephens

Others Present: The Clerk, Cllr T. Pearce (W.D.B.C) & Ms. A. Barton.

**1: Apologies for absence**

None.

**2: Declarations of Interest**

Village Hall Cllr. P. Randall. Church Cottages & Finance Cllr. J. Jeffery.

For the next item Chairman J. Jeffery stood down and Vice Chairman Cllr. E. Dodd took the Chair

**3: Approval of previous Minutes & matters arising**

The Minutes of the Part II meeting held on Wednesday 12<sup>th</sup> May 2021 were approved as correct. Proposed by Cllr. K. Ball, seconded by Cllr. E. Dodd all in favour & signed as a true record by Cllr. J. Jeffery.

**Matters arising:** None

The Minutes of the AGM held on Wednesday 12<sup>th</sup> May 2021 were approved as correct. Proposed by Cllr. P. Randall, seconded by Cllr. W. Lane all in favour & signed as a true record by Cllr. J. Jeffery.

**Matters arising:** Janet Bedford has taken over as the second Church Warden.

Cllr. T. Pearce (WDBC) has chased highways twice about the issue with the metal cover on Langsford Road Junction, it is a South West Water cover but highways have been chased regarding the problem.

**4: Reports from outside Bodies**

Village Hall – Dartmoor Leaf are reviewing grants and have confirmed a grant of up to 90% of current project invoices (these invoices have been revised to higher amounts than originally quoted for). The Village Hall will still be grateful for a second grant from the Parish Council and it is likely that most of the required works at this stage will now get done. It will be nice to see the Village Hall open and being used by the community once more.

**5: Correspondence**

A letter of resignation had been received from Cllr. H. White and a letter of thanks for his years of service will be sent.

The National Park has fixed the gate posts/latch on the footpath up the lane from Broadmoor Farm.

A letter has been sent to Mr. C. Abel regarding an upcoming site meeting at The Coombe with the Duchy of Cornwall, DNP & an ecologist to discuss historic damage caused by Western Power Distribution.

Email – renewal of Church Cottage Insurance with quotes.

Email – Mrs. A. Wood regarding a health campaign group.

Email – Mr. J. Pitt regarding clearance of path from Coombefield gate up to Lower Godsworthy. It was not DNP who cleared it (as reported by the Clerk in the piper report) but indeed was cleared by Mr. Pitt and Mr. Walker.

Email – DNP regarding the kerbstones dislodged from outside Spring House.

**6: Covid-19**

Nothing to report

**7: Rural Broadband questionnaire**

Cllr. W. Lane told the Council about a new voucher scheme from Connect Devon & Somerset worth up to £800 per customer towards boosting the internet signal.

There had been a really good response to the piece in the Piper. Lots of Parishioners expressed an interest in better broadband facilities.

With the resignation of Cllr. H. White it was stated that Cllr. P. Randall could not commit the time required to deal with any community broadband scheme on his own. However, he will compile a report of the responses so far ready for the next Parish Council meeting.

Cllr. T. Pearce (WDBC) stated that there is a new WDBC Officer dedicated to improving Broadband within West Devon and he will see that Peter Tavy is on the list. Other Parishes have had committees or teams of about three people to deal with this separate from the Parish Councils. It was agreed that Peter Tavy could well have people with the right knowledge, time and skill set who would be willing to take this project on.

**8: Mill Pond**

Well done to all the people who helped with the cleaning out of the Mill Pond. The water is at a level of approximately 6inches from the top now.

Cllr. P. Randall says that the outlet needs an engineer to assess the outflow to improve scouring action. Funding help to pay for such engineer might be available from WDBC.

The Clerk will chase the Duchy of Cornwall to see if there has been a date set for the site meeting at the Coombe to discuss damage caused by W.P.D.

**9: Playing Field**

Cllr. K. Ball reported that the spider is missing a wooden handle – Cllr. P. Randall and Cllr. K. Ball are going to see about getting a metal one fabricated to replace it.

There is a gap in the road hedge that needs putting up. Cllr. E. Dodd said he could do it and it was suggested to put aside a budget of £60 towards the cost of this. Proposed Cllr. J. Jeffery, seconded Cllr. P. Randall all in favour.

The Clerk is going to book an inspection up to a cost of £200 to take place as soon as possible and then book in Alistair Guy to look at maintenance for this year. Proposed Cllr. J. Jeffery, seconded Cllr. E. Dood all in favour.

**10: Highways**

The sign at top of Hill Bridge for Hilltown is still on the floor.

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A letter regarding Broad Oaks and the road up to Harragrove is on the way regarding the need for a sign saying that road is unsuitable for large vehicles. Recently an HGV tried to turn around up this road and as a result a wall was knocked down. The considerable damage was reported to highways who came out and collected the loose stones from the road. Rather than leave them at that location where the farmer could make good the wall, they put them on the back of their van and were later seen throwing the stones on top of a hedge on the way out of the village. The owner of Broad Oaks is going to put a sign on his gate, at his own expense warning HGV's not to go beyond that point. This problem keeps happening. The Clerk will write to highways asking for a sign at the foot of the hill.

Cllr. T. Pearce (WDBC) is going to correspond with Highways on Peter Tavy Parish Council's behalf with ongoing highways issues.

### 11: Planning

A Planning application regarding the demolition of an existing extension and replacement with another extension at Higher Manor, Cuddliptown has been received, together with another one regarding the listed building consent. Cllr. W. Lane is going to arrange a site visit before the deadline for comments of 18th June.

Cllr. M. Stephens brought up a planning issue noticed on a recent site visit at Lower Mill. There was a gate across the small bridge before Lower Mill, this was not considered to be sited at the correct place. The bridge is part of the highway and is a listed bridge. This should be passed to the National Park to be investigated as needing enforcement.

### 12: Finance

**The AGAR certificate of exemption & Annual Governance Statement was read out and the amount of annual gross income for 2020/21 was stated as £21707.00, the amount of annual gross expenditure for 2020/21 was stated as £15810.00. This certificate/declaration now gets sent to the external auditor. This was agreed, proposed by Cllr. E. Dodd and seconded by Cllr. M. Stephens all in favour.**

**PRECEPT beginning of May                      £24,564.12**

#### Outgoings

D.A.L.C.              fees	£    66.62
Clerk Salary & expenses	£   356.39
Parish Lengthsman	£   216.00

#### Income

Church Cott's for admin	£    26.66
W.D.B.C. Precept payment	£5,250.00

(Including sum held for Community hub = £154.62)    **End of May Balance in hand £23,951.77**

**CHURCH COTTAGES beginning of May    £24,835.70**

#### Outgoings

<b>Admin to Precept</b>	<b>£    26.66</b>
Septic tank cleaning	£   130.00
Tenant electricity donation after builders	£    15.00

**Income**

Rent £671.00 End of May **Balance in hand £24,853.70**

**EXPECTED OUTGOINGS June: FROM PRECEPT**

CLERK	Salary	£ 234.30
	Use of home as office	£ 26.00
	Ink	£ 13.49
	Postage	£ 1.70
	Defibrillator pads x2 sets	£ 94.94
	total	<b><u>£ 373.23</u></b>
Graphic Works	Web Hosting & domain fees	£ 182.25
Lengthsman	Clearing around Millpond	£ 54.00
Lengthsman	Parish work	£ 96.00
Stationery		£ 30.56
Came & Company	Insurance premium	£ 645.36
Dartprint	The Piper	£ 135.00
Community Hub	Printing Costs	£ 69.00

**Expected Outgoings April: FROM CHURCH COTTAGES**

Admin fee to precept acc £ 26.66

It was agreed to pay the outgoings – Proposed Cllr. E. Dodd, seconded Cllr. K. Ball all in favour.

**13: Church Cottages**

The quote for investigation works to No.1 Church Cottages has been received and it was agreed to give A.C. Worth Builders the go ahead for these works as long as they can be started by the end of October.

An electrician has been in to sort out the socket at No.1 Church Cottages and the Clerk will chase up his bill and response to further works needed at the Cottages.

Proposed Cllr. E. Dodd, seconded Cllr. M. Stephens all in favour

**14: Beating the Bounds**

There has been no decision as yet whether the Village Fete will go ahead at the end of August. As a result it was discussed whether the second Saturday in September would be a good alternative date to hold the Beating of the Bounds event or whether to hold off until next year. Really it should happen every 7 years and so this year was preferable.

It was suggested that the Manor section be done this year and as we have an event leader lined up it could be organised by the Parish Council. Cllr. W. Lane expressed his personal view was that the whole of the boundary should be done and not just a section of it. Cllr. W. Lane felt that all the boundary stones should be checked. It was then stated that it was only in recent years that the whole boundary had been walked and usually only certain sections were attempted in one day.

Cllr. P. Randall asked the member of the public present (Amanda Barton) at the meeting what her thoughts were as she was a keen walker. She expressed the view that it could be done this year in sections by ability of the walkers taking part.

It was decided that the second Saturday in September was a good date to hold this years Beating of the Bounds and that more research would be done for full discussion at the next Parish Council meeting.

**15. Any Other Business.**

Cllr. M. Stephens brought up things that should be in a modern tenancy agreement and thought these might be useful for future tenancy agreements of Church Cottages. The Clerk will let the Council have copies of the existing agreements to look at.

The Clerk was asked to get hold of Highways regarding the kerbstones dislodged outside Spring House.

Thanks was expressed to Cllr. J. Jeffery and Mr. Richard Ball for picking up the winter salt bags from around the Parish. There are two more by the Village Hall to collect.

Cllr. P. Randall mentioned the light pollution issue and Cllr. T. Pearce (WDBC) said that Brentor Parish were now supporting the Dartmoor National Park dark sky status – It was suggested that a gentle approach using the Piper should be used to bring this issue to the Parishioners notice.

Cllr. W. Lane reported that the D.N.P had asked for a review into modifications to the local plan. Basically it was legal wording changes and that as far as he could see Mary Tavy were going to have more houses.

Mr. H. White wrote a letter asking that the Clerk take over the running of the administrative parts of the Parish Council Website, or at least get the right training to do so. He felt that the website was dominated by the Community Hub and not enough reporting directly from the Parish Council. Cllr. P. Randall said it was not difficult and that other parishes had better websites that were easier to navigate. The Clerk will get in touch with Steve Carreck to ask about training for the administrative tasks needed on our website.

**There being no further business the meeting closed at 21.04hrs.**

**Signed**

**Dated**