

**Peter Tavy Parish Council
approved Minutes of the ANNUAL GENERAL MEETING
held on Wednesday 11th May 2022, 7:30pm at the Chapel**

Present: Cllr. J. Jeffery, Cllr. A. Barton, Cllr. E. Dodd, Cllr. K. Ball, Cllr. P. Randall

Others Present: The Clerk, Cllr. T. Pearce (WDBC), Mr. R. Taylor, (DNP) Mr. W. Lane, Mr. C. Blumer and Mrs. S. Blumer

TIME BEFORE THE MEETING ALLOTTED FOR THE PUBLIC TO SPEAK

Mr. Blumer gave a narrative to the Parish Council regarding his recent planning application at Gatehouse Cottage. He gave a comprehensive explanation as to why the interior required alteration, and also the extent of the small extension to the garage to provide storage. This extension will be timber clad and have minimal repercussions on the general appearance of the area.

Cllr. Jeffery thanked him for his presentation.

MEETING OF THE PETER TAVY PARISH COUNCIL

1: Apologies for absence

Cllr. M. Stephens

2: Declarations of Interest

No.1 Church Cottages - Cllr. J. Jeffery

3: Co-option of new Councillor

There are two candidates and as there are two it is statute that they must each give a 5 minute presentation to the Councillors on why they would like to become a Parish Councillor. Then the Parish Council will vote on which candidate to co-opt onto the Council. The Clerk will request that each candidate attend the next meeting for this purpose.

4: Election of Chairman

Cllr. Jeffery stands down and hands the meeting over to the Vice-Chairman Cllr. E. Dodd

Cllr. K. Ball proposed that Cllr. Jeffery be re-elected Chairman, seconded by Cllr. A. Barton all in favour

Cllr. J. Jeffery accepted office and continued to chair the meeting at this point.

5: Election of Vice-Chairman

Cllr. K. Ball proposed that Cllr. E. Dodd be re-elected as Vice-Chairman, seconded by Cllr. A. Barton all in favour

Cllr. E. Dodd accepted office on the proviso that a new Vice-Chairman take over later in the year so that he can stand down, this is due to other commitments that will prevent Cllr. Dodd from moving up to Chairman next year.

6: Acceptance of Office and declarations of interest

Cllrs. J. Jeffery and E. Dodd duly officially accepted their appointments.

Cllr. Jeffery declared an interest in No.1 Church Cottages.

7: Nominations of Committees

Planning Sub-committee – A proposal was put forward that Cllr. P. Randall and Cllr. A. Barton would jointly lead the planning sub-committee and that all Councillors would be eligible to attend the planning meetings if they wished to do so. Proposed Cllr. E. Dodd seconded Cllr. J. Jeffery all in favour.

The Parish Council would like to extend thanks to Cllr. M. Stephens for all he has done co-ordinating the planning sub-committee for the last year.

Church Cottages Sub-committee – A proposal was put forward that Cllr. E. Dodd should lead the Church Cottages sub-committee and that all Councillors would be eligible to attend any site meetings if necessary. Proposed Cllr. J. Jeffery seconded Cllr. K. Ball all in favour

Millpond Sub-committee – All Councillors shall be involved with the Millpond and Cllr. Dodd will co-ordinate any working parties. Proposed Cllr. J. Jeffery seconded Cllr. K. Ball all in favour

Playing Field Sub-committee - Cllr. K. Ball should carry on as lead for the Playing Field and all Councillors would be eligible to attend any meetings relating to it. Proposed Cllr. J. Jeffery seconded Cllr. E. Dodd all in favour

Representative for the Southern Links Meeting – Cllr. J. Jeffery as Chairman will attend these meetings

Representative to the Village Hall – Cllr. P. Randall will attend these meetings

8: Approval of previous Minutes & matters arising

The Minutes of the meeting held on Wednesday 13th April 2022 were approved to be a true and accurate record.

Proposed by Cllr. P. Randall seconded by Cllr. K. Ball, all in favour & signed as a true record by Cllr. J. Jeffery.

Matters arising not covered by the following Agenda (None).

9: Reports from outside Bodies (to include Dartmoor National Park)

Mr. Rob Taylor (DNP) gave an informative report from the Dartmoor National Park to include how the Park Authority is slowly getting back to normal following the pandemic. He explained that the Rangers are responsible for all public rights of way eg: footpaths, bridleways & byeways. If there is a problem with any right of way the public can now report electronically using the online reporting systems CAM via the DNP website. There are voluntary wardens who are now trained to survey and log issues using a remote version of the CAM system. The DNP are expecting more visitors to the national park this year and rangers will be equipped with body cameras when attending certain areas and events. There is currently an ongoing review into the 40+ year old Bye Laws that affect the DNP.

Cllrs. E. Dodd and A. Barton passed on comments that during the recent Ten Tors event that an excessive amount of support vehicles were using the lanes beyond the parish and questioned whether all of these agencies and vehicles were really necessary? Mr. R. Taylor (DNP) is going to report back these observations to the relevant stakeholders.

Cllr. J. Jeffery brought up the broken gate at the bottom of the lane to Southditch (this had been reported using the online CAM system by the Clerk). Mr. Taylor reported that an inspection had been carried out and that a new replacement gate was on order. This was anticipated to arrive in approximately a fortnight.

Cllr. K. Ball reported a damaged gate at the top of green lane against the moor. Mr. Taylor will get it inspected.

Cllr. E. Dodd expressed the Parish Councils' thanks to Mr. R. Taylor for providing the granite for the new boundary stone due to be placed during the Queens' Platinum Jubilee weeked.

Cllr. J. Jeffery thanked Mr. R. Taylor for his report.

10: Correspondence

An email from Western Power had been received stating that they would like the Parish Council to submit a counter-offer for compensation relating to damage to The Coombe.

Cllr. E. Dodd suggested a starting point of £2,000.00 for the goodwill of the village and the upkeep of the pond area, and that the Parish Council would take on responsibility to repairing the pipe. The Clerk will write back accordingly.

Cllr. J. Jeffery suggested that the Clerk should also request a separate donation/grant towards the Playing Field project which would help restore public opinion in Western Power. The Clerk will include this in the response.

An email from Cllr. P. Sanders (DCC) had been received giving the Clerk up to date contact details.

11: Mill Pond

The tree on the way up to the pond has now been cleared.

A working party will be arranged by Cllr. E. Dodd towards the end of May to renovate the pond. The Clerk was asked to order 3 bags of sand and 1 bag of cement ready for this task. Proposed Cllr. E. Dodd seconded Cllr. J. Jeffery all in favour.

12: Playing Field

The Parish Council are waiting for confirmation of a grant from West Devon Borough Council towards the cost of the equipment ordered.

Cllr. P. Randall is going to chase up an installation date from the suppliers of the new equipment.

The Clerk is going to collect the new Sign for the Playing Field gate in the next week. Cllr. Randall has a spare piece of board for the sign to be attached to.

The Clerk is going to make sure that Devon County Council have received the next grant application for funding towards the new Playing Field equipment.

13: Highways

The Parish Council have not yet been notified of the newly appointed Neighbourhood Highways Officer. Cllr. T. Pearce (WDBC) is going to see if he can find out whether one has yet been appointed and who it is the Parish Council need to make contact with. The Clerk will chase this up if nothing has been heard in the next couple of weeks.

14: Planning

Gatehouse Cottage had been visited by the Planning Sub-committee and the application is straight forward and visually fine. The Parish Council support this application. Proposed Cllr. E. Dodd, seconded Cllr. K. Ball all in favour.

8 Langsford Road had been visited by the Planning Sub-committee and the application would mean a garage being placed in direct line with other properties in the row. The Parish Council have no objections and therefore support the application. Proposed Cllr. A. Barton, seconded Cllr. K. Ball all in favour.

15: Finance

The outgoings from the Precept Account to be approved are:-

Clerks Salary and use of home office	£371.00
--------------------------------------	---------

Vat rebate due back to the Church Cottages account £1290.80

The outgoings from the Church Cottages Account to be approved are:-

Admin fee to the precept account of	£26.66
-------------------------------------	--------

It was agreed to pay the outgoings proposed Cllr. E. Dodd, seconded Cllr. K. Ball all in favour.

The Clerk gave a report as to the bank balances at the year-end which were:-

The Precept Account	£21,527.89 (slightly up on last year)
---------------------	---------------------------------------

The Church Cottages Account	£26,415.43 (slightly down on last year)
-----------------------------	---

16: Church Cottages

The Cleaners have finished.

The electrician has finished and issued the necessary certificates.

Messrs. A.C. Worth Builders will commence the decorating as soon as they can. The Clerk will chase up a proposed start date.

The Clerk was asked to get Charlie Nankivell to tidy up the grass at No.2 Church Cottages and invoice for this work separately from the Playing Field.

The Clerk was asked to go ahead and arrange the EPC report.

Cllr. T. Pearce (WDBC) advised The Clerk to contact the housing officer at WDBC for advice on flooring and current tenancy legislation.

17: Broadband

All responses from parishioners were now thought to be in. Cllrs. P. Randall and A. Barton are going to arrange a public meeting with the WDBC officer (Gemma Bristow) in attendance if possible.

18: The Queen's Jubilee Beacon etc.

There will be a flyer printed and going out to all households prior to the village events for the Platinum Jubilee. Plans so far include the beacon being lit on the Thursday evening at approximately 9.50pm with the community choir singing on that evening.

The boundary walk will commence late morning on the Friday. The Clerk gave Cllr. A. Barton a copy of the risk assessment which will now be amended and forwarded to The Clerk and Cllr. E. Dodd. The location of the new boundary stone which will be laid on the evening of the walk was discussed. There will be a bbq after the walk in the Hill Bridge area and the Parish Council will supply the sausages and burgers ordered from J& S Downing Butchers, and the bread rolls ordered from Ellis's Bakery. The Clerk was given a provisional £200 budget for this purpose to be voted on at the next meeting once quotes have been obtained.

The Clerk has ordered 72 mugs to be presented to the village children at a church service on the Sunday or taken around by volunteers.

19. Any Other Business

Cllr. T. Pearce (WDBC) asked if the recycling collections were now taking place on time. The Clerk reported that The Mill was missed and Coombe Cottages last week.

The Clerk is going to email WDBC regarding the dog bin and missed collections.

The Clerk was authorised to purchase a new printer up to the value of £150 this will be ratified at the next meeting.

A suggestion was raised from Mr. W. Lane that the parish website is updated asap with draft minutes after each meeting, rather than waiting for them to be approved at the following months Council meeting. He also suggested that the website should be used more for things like the Jubilee flyer and other local information.

The Clerk was asked to request an invoice for using the Chapel from Mr. David Dodd.

There being no further business the meeting closed at 20.55 hrs.

Signed

Dated