

**Peter Tavy Parish Council**  
**Minutes of the meeting**  
**held on Thursday 13<sup>th</sup> October 2022, 7:30pm at the Chapel**

**Present:** Cllr. A. Barton, Cllr. K. Ball, Cllr. R. Myott, Cllr. E. Dodd & Cllr. J. Jeffery

**Others Present:** The Clerk, Cllr. T. Pearce (WDBC)

**1: Apologies for absence**

Cllr. M. Stephens & Cllr. P. Randall

**2: Declarations of interest**

Cllr. J. Jeffery No.1 Church Cottages & finance

Cllr. E. Dodd finance

**3: Approval of previous Minutes & matters arising**

The Minutes of the Parish Council meeting held on Wednesday 10<sup>th</sup> August 2022 were deemed to be a true and accurate record. Proposed by Cllr. K. Ball seconded by Cllr. R. Myott, all in favour & signed as a true record by Cllr. J. Jeffery.

The Minutes of the extraordinary Part II Parish Council meeting held on Wednesday 31<sup>st</sup> August 2022 were deemed to be a true and accurate record. Proposed by Cllr. A. Barton seconded by Cllr. E. Dodd, all in favour & signed as a true record by Cllr. J. Jeffery.

**Matters arising not covered by the following Agenda.**

None.

**4: Reports from outside bodies**

There has been no report published from the recent Southern Links meeting held online recently.

**5: Correspondence**

The Clerk had received a poster to display from the Fire Service inviting individuals in the Parish to comment on the amount of precept that goes to the Fire Service. The Clerk was asked to display this on the Parish Noticeboard.

A letter had been received regarding an alleged dog bite incident near to Harragrove Farm from a cyclist – This was noted by the Parish Council and the Clerk was asked to respond saying that there had been no further incidents reported to date.

**6: Mill Pond**

A budget of £2000 for repairs to the Millpond was agreed. Proposed Cllr. A. Barton seconded Cllr. R. Myott all in favour. Cllr. E. Dodd is going to organise these repairs to begin soon and the Clerk was asked to inform The Duchy of Cornwall that remedial works to the right hand wall of the Mill Pond will begin in the near future.

**7: Playing Field**

Inspection booking forms have been filled in by the Clerk and she will chase this up. An accompanied inspection will be required and she is going to check that this will be the case. Cllr. K. Ball is happy to accompany once again this year.

Cllr. P. Randall sent a report as to the state of disrepair to some of the wooden poles and a working party of Councillors will take a look at this as soon as practical and if deemed to be unsafe they will take them down.

Avenues of funding to pursue for the next phase of developing the Play Equipment are Camelot, The Peoples Postcode Lottery and Tesco. Cllr. T. Pearce will see if his localities budget could spare anything in the next financial year.

Cllr. Randall has fixed the spider and remedied the pinching points.

The Clerk was asked to source a Playingfield Closed sign from Tavy Signs for when works are taking place. A budget of £75 was allowed for this Proposed Cllr. J. Jeffery seconded Cllr. A. Barton all in favour.

The grant from Devon County Council for £5000 through Cllr. P. Sanders locality budget had been received.

**8: Highways**

Our Neighbourhood Highways Officer is still not coming up with any planned future works. The Clerk was asked to contact Brad Elliott and say the pavement hedge is now too late for this year but that we would like it added to a maintenance list for next year. It was agreed that a meeting to discuss ongoing highways issues with our NHO would be a good idea if he could commit to one.

The white sandbags are considered not fit for purpose and Cllr. T. Pearce is going to see if he can source some of the old hessian type bags ready for flood prevention this winter.

The Clerk was asked to report the bottom gate at Beggars Hatch footpath to the Dartmoor National Park as the bottom hangings are broken.

**9: Planning**

**10: Church Cottages**

The new Tenant has now moved into No2 Church Cottages.

Cllr. J. Jeffery said the fence between the two Cottage Gardens needs replacement and asked the Clerk to obtain quotes for this. Morwellham sheds and Andrew Crebor were suggested places to try for quotes first. It would need to be fencing posts with stock wire and a rail on top. Proposed this is adopted Cllr. A. Barton seconded Cllr. E. Dodd all in favour.

The Clerk was asked to compose a piece for the Tavistock Times regarding the Parish Council letting its social housing at No.2 Church Cottages, with a picture of the new Tenant.

**11: Finance**

**The outgoings from the Precept Account to be approved are:-**

The Clerk Aug Salary	345.00
Use of Home Office	26.00
Sept Salary	345.00
Use of Home Office	26.00
Less paye tax	- 16.82
	<u>£725.18</u>
HMRC PAYE	16.82
J Jeffery Lengthsman Invoice	90.00
Hire of the Chapel from 2020 to date	540.00
Printer Ink	50.44
Parish Magazine printing April & August	155.81

**The Outgoings from the Church Cottages Account to be agreed are:-**

Admin fee to precept account Aug	26.66
Admin fee to precept account September	26.66
Paul Upcott – septic tank maintenance	140.00
E.Dodd – lock for No.2 Church Cott	37.09
EDF – final bill No.2 Church Cott	59.85

It was agreed to pay the outgoings proposed Cllr. K. Ball, seconded Cllr. R.Myott all in favour.

The Clerk gave a report as to the bank balances as at the 1<sup>st</sup> Oct which were:-

**The Precept Account** **£23,644.81** \*\*

\*\* The Clerk wanted it noted that the deposit from the new tenant and 1<sup>st</sup> months' rent was paid to the precept account in error and that the deposit amount will be deposited into the safe deposit scheme direct from the precept account and then the months' rent will have to be transferred by cheque back to the Church Cottages account.

**The Church Cottages Account** **£22,920.30**

**12. Any Other Business**

The Clerk was reminded that at the next month's meeting a draft Budget will have to be submitted. And to remember to include the external audit costs of approximately £1,500 to it. Cllr. E. Dodd suggested that with the cost of living crisis as it is, that the Parish Council should consider lowering the precept. Cllr. T. Pearce added that any surplus monies in the Parish Council account should be ringfenced for provisions to be agreed at the next meeting.

The Clerk was asked to arrange the Parish Wreath ready for remembrance Sunday and a representative will be chosen at the next PC meeting to lay the wreath on behalf of the Parish.

The defibrillator will need a new housing box and poster for the bus shelter. The Clerk will get quote and bring to the next meeting.

**There being no further business the meeting closed at 20.46 hrs.**

**Signed**

**Dated**