

Peter Tavy Parish Council
(Draft awaiting approval)
Minutes of the meeting
held on Wednesday 09th August 2023, 7:30pm at the Chapel

Present: Cllr. W. Lane, Cllr. A. Barton, Cllr. E. Dodd, Cllr. K. Ball, Cllr. J. Jeffery, Cllr. R. Myott & Cllr. D. Chanter

Others Present: The Clerk & Cllr. R. Oxborough (WDBC).

Meeting declared open by Chairman Cllr. D. Chanter at 7:30pm

1: Apologies for absence

None

2: Declarations of interest

Cllr. J. Jeffery number 1 Church Cottages, Cllr E. Dodd planning former Shippen at Paisleymead

3: Approval of previous Minutes & matters arising

The draft minutes of the meeting held Wednesday 12th July 2023 required the following amendments before they could be signed: -

Item 9 Highways There are concerning cracks appearing at the steps beside the bridge at Langsford Brook due to water erosion. The Clerk will report to Highways who are responsible for maintaining the bridge.

The Minutes of the Parish Council meeting held on Wednesday June 2023 were deemed to be a true and accurate record.

Proposed by Cllr. E.Dodd, seconded by Cllr. J. Jeffery all in favour & signed as a true record by the Chairman Cllr. D. Chanter.

Matters arising:

The knotweed in the village has since been dealt with.

The diseased ash tree on the green at Cudliptown is being taken down by a tree surgeon. This is being arranged by the nearby residents at their own expense so is no longer a matter for the Parish Council.

4: Reports from outside bodies

None.

5: Correspondence

The clerk was asked to put an email from David Boocock projects officer from DNP regarding broadband and mobile signals up on the notice board for all parishioners to see.

6: Mill Pond

There has been an unfortunate spate of vandalism at the Mill Pond and large boulders have been thrown into the pond. The pond has been drained to allow a working party to remove the boulders.

7: Playing Field

The Clerk will chase Tavy Signs for the gate sign keeping people out while works are carried out at the Playing Field. The Play Equipment company will be contacted to tie down a date for the works to start.

Cllr. K. Ball pointed out that Cllrs Dodd, Jeffrey, Chanter, and Ball had formed a working party to dismantle the old play equipment, ready for the new equipment to be installed. Cllr. Dodd at his own expense provided a digger and the fuel for the digger, Cllr. Jeffrey brought his own chain saw and fuel so the job was done at no cost to the Parish.

8: Highways

The upcoming works in the Village scheduled for Wednesday 16th August, will close the main road in and out of the village with the usual long diversion in place. The Clerk will contact them to see if signs can be put out well in advance.

The state of the Bridge at Harford will also be reported.

Cllr. E. Dodd will contact the owners of Beggars Hatch to see if anything can be done regarding the overhanging trees and spray that need cutting back.

There are sunken manholes with sharp edges on the corner of Langsford Road to be reported. This one is particularly dangerous because it throws traffic who avoid driving over the sunken manhole into the path of oncoming traffic.

There has been a near miss at the junction with the A386 with a Councillor having to take evasive action to avoid a collision.

9: Planning.

A retrospective change of use planning application is with DNP for the Old Shippen at Paisleymead. The DNP have 11 or 12 confidential documents relating to the application that the Planning Sub-Committee will not be able to see because they are not published documents on the planning website of DNP. The Planning Sub-Committee reported that they did not need to visit the property for this. The roof is already off the barn so there is nothing more the Parish Council can do about that.

At Edgcombe farm, Cudliptown an application for conversion of a garage has been received today – Cllr. W. Lane will arrange a Planning Sub-Committee visit as soon as he can ascertain who the owners are. It was noted that lots of work has already begun at Edgcombe Farm and a sign causing concern to residents put up on the village green at Cudliptown will be shortly taken down. None of the neighbouring residents had been spoken to prior to the application for planning permission being submitted. There has been nothing to date come through for Cudliptown Farm although work has begun on this site.

10: Church Cottages.

Messrs. Worths will be chased again for the quote for windows and maintenance, together with the roof investigation at No.1 and to check out problems with a cooker extractor at No.1.

The Clerk was asked to chase the fencing contractor to get the garden fence completed.

The septic tank has been booked and the contractor will do this as soon as possible.

Investigation work has begun to find where the water comes into the Cottages ready for an outside tap.

13: Finance

The outgoings from the Precept Account to be approved are: -

The Clerk Salary May	345.00
Use of Home Office	26.00
Minues PAYE	- 12.00
	<u>£359.00</u>
HMRC PAYE	£12.00
Devon Association of Local Councils Subs	£85.44

The Outgoings from the Church Cottages Account to be agreed are: -

Admin fee to precept account June	£26.66
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It was agreed to pay the outgoings proposed Cllr. A. Barton, seconded Cllr. R. Myott all in favour.

As this meeting is early in the month of August no bank statements had been received prior to the meeting so the Clerk will email bank balances out to the Councillors once they have been received.

12. Any Other Business

Cllr. W. Lane enquired about the Clerks annual review which he thought had to be done in August – this had been carried out back in April 2023 so would not need to be done again until April 2024.

No further business the Chairman declared the meeting closed 20:06hrs

SIGNED

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