

## Peter Tavy Parish Council

Approved minutes of the meeting held on Wednesday 12<sup>th</sup> June 2024, 7:30pm at the Chapel

**Present:** Cllr. A. Barton, Cllr. E. Dodd, Cllr. K. Ball, Cllr. J. Jeffery, Cllr. R. Myott

**Others Present:** The Clerk, Major W. Lane, Cllr. R. Oxborough (WDBC).

**MEMBERS OF THE PUBLISH SPEAKING BEFORE THE MEETING 15mins allotted time. (none to report)**

**1: Apologies for absence**

Cllr. D. Chanter.

**2: Declarations of interest**

Cllr. J. Jeffery number 1 Church Cottages, Cllr. E. Dodd Landlord applied to be a Councillor

**3: Approval of previous Minutes & matters arising**

The draft minutes of the AGM held 08<sup>th</sup> May 2024 were deemed to be a true and accurate record proposed Cllr. A. Barton, seconded Cllr. K. Ball, all in favour. The draft minutes were duly signed by the acting Chairman Cllr. J. Jeffery.

The draft minutes of the part II meeting held on 06<sup>th</sup> March 2024 were deemed to be a true and accurate record proposed Cllr. E. Dodd seconded Cllr. K. Ball, all in favour. Signed by the acting Chairman Cllr. J. Jeffery

**Matters arising that will not be covered by the following agenda.**

The acting Chairman Cllr. J. Jeffery thanked Cllr. E. Dodd for all his hard work setting up the Beacon for the D. Day celebrations in the village. There had been a good turn out of helpers to clean the Mill Pond and a big thank you to the Jo and Chris from the Peter Tavy Inn for supplying the food which was very well received.

**4: Reports from outside bodies**

Major. W. Lane reported from the Church that there had been no vicar for the past 7 years and there is now a draft proposal that our parish church be joined with Mary Tavy, Whitchurch, Gulworthy & Lamerton and that we come under the control of the Vicar of Tavistock and the assistant Vicar. This means the group of parishes can share Vicars.

A copy of the burial grant agreement will be given to the Clerk and it was confirmed that there will be nothing to pay this year.

**5: Correspondence**

An email had been received regarding a survey aimed at new Councillors from the Devon Association of Local Councils. The Clerk will forward this to Cllr. Myott.

Copies of reports into South West Water regarding leaks at Church Hill and the field by Southditch were provided

**6: Vacancy on the Parish Council**

The Clerk had received another expression of interest in the vacant position on the Parish Council.

The Clerk will now write to the candidates and invite them to a brief interview before the next scheduled Parish Council meeting from 7pm in 10 minute timeslots. Each Candidate will be asked to provide a brief talk on why they should join the Parish Council.

**7: Mill Pond**

The Mill Pond is leaking not helped by somebody throwing large boulders into it again. It is currently only half full so Cllrs Jeffery and Dodd will take a look to see what can be done there.

**8: Playing Field**

The Clerk will chase Cllr. Chanter for the photographs of damage to the play equipment so that a complaint may be made.

The grass bags were not collected, Cllr. Ball thinks it is because the grass had rotted in the bags making them heavy. The Clerk reported that her bags also had not been collected, she will report these into WDBC.

The playing field inspections once a month are going to be re-introduced and the Clerk will provide Cllr. Ball with the necessary inspection forms.

**9: Highways**

Highways have been out and made good progress with the repairs in Radge Lane and also throughout the village.

Cllr. R. Oxborough (WDBC) and Cllr. K. Ball have been up to look at the state of the road leading up to Broadmoor. Cllr. Oxborough took photographs of recent repairs and the many potholes. Devon County Highways renewed/repared the pipe at the top of the lane but are now claiming the repairs required to this road are not their responsibility. Cllr. Oxborough said we will need to wait until after the upcoming general election to put the evidence to our Member of Parliament. In the meantime the residents are really suffering with the road in such disrepair.

**10: Planning**

A planning application had come in regarding a glass extension to a barn conversion at Wedlake. A planning sub-committee will do a site visit and arrange a planning meeting at the bus shelter to discuss.

**11: Church Cottages**

The plumber and Cllr. Jeffery have visited the cottages to look for stopcocks and the one in number 2 is very old and no longer fit for purpose. They concluded that the best solution was to get in a digger and find the actual water main and fit a new outside tap and stopcock at the same time. The estimated cost of this is around £1,000.00. It was proposed by Cllr. A. Barton, seconded by Cllr. R. Myott that this is carried out all in favour.

The tenant of Number 2 has had an electric towel rail fitted in the cold bathroom and wanted to know if the Parish Council would help meet the cost. Cllr. Jeffery said she must be informed that any works need to be approved before they happen. Cllr. Jeffery also said that the heater was effective when he visited the Cottages recently. It was proposed by Cllr. J. Jeffery and seconded by Cllr. A. Barton all in favour that if an electrical safety certificate was received from the electrician who fitted it that the Parish Council would meet the cost of £379.00 but that then the heater would be the property of the Parish Council and go as fixtures and fittings to that cottage.

The Clerk will ask Safe and Sound for a brochure of windows so the Councillors can have a look ready to sort the windows out.

**12: Finance**

The outgoings from the Precept Account to be approved are: -

The Clerk Salary January	385.20
Use of Home Office	26.00
Minus PAYE	- 20.20
	<u>£391.00</u>
Dennithorne Accountancy	£ 360.00
Church cottages account owed from precept	£3572.54

**The Outgoings from the Church Cottages Account to be agreed are: -**

Admin fee to precept account June	£26.66
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It was agreed to pay the outgoings proposed Cllr. R. Myott, seconded Cllr. A. Barton all in favour.

The Clerk reported that the bank balances as of the 1<sup>st</sup> June 2024 were as follows: -

Church Cottages account =	£31,273.23
Precept account =	£15,169.59

The Clerk read out the annual governance statement from the Annual Governance and Accountability Return (AGAR) 2023/24 together with the accounting statements for the 2023/24 year. The AGAR in its draft (unaudited) form will now be published on the website in accordance with the obligations of the Parish Council. It was proposed by Cllr. R. Myott, seconded Cllr. A. Barton all in favour to accept the figures on the AGAR for the year 2023/24. The Agar forms were duly signed by the Clerk and responsible finance officer and the acting Chairman Cllr. J. Jeffery. The Clerk will now send these off to the external auditor.

**13. Any Other Business**

Cllr. R. Oxborough (WDBC) said he learnt a lot from Cllr. Ball and one evening would like to look at Church Cottages.

Cllr. E. Dodd asked about the grass cutting at the pavement.

**No further business the Chairman declared the meeting closed 20.40hrs**

**SIGNED .....**

**DATED.....**