

Peter Tavy Parish Council

APPROVED minutes of the meeting held on Wednesday 11th June 2025, 7:30pm at the Chapel

Present: Cllr. N. Litwinska, Cllr. E. Dodd, Cllr. J. Jeffery, Cllr. R. Myott, Cllr. K. Ball, Cllr. A. Barton, Chairman Cllr. D. Chanter

Others Present: The Clerk, Cllr. R. Oxborough (WDBC), Cllr. M. Fife-Cook (DCC)

MEMBERS OF THE PARISH SPEAKING BEFORE THE MEETING 15mins allotted time. (none to report)

Cllr. Fife-Cook was welcomed to the meeting as our newly elected County Councillor.

1: Apologies for absence

None.

2: Declarations of interest

Cllr. J. Jeffery number 1 Church Cottages.

3: Approval of previous Minutes & matters arising

The draft minutes of the Annual General Meeting held Weds 14th May 2025 were deemed to be a true and accurate record proposed Cllr. J. Jeffery seconded Cllr. K. Ball, all in favour then duly signed by the Chairman Cllr. D. Chanter.

Matters arising that will not be covered by the following agenda – none.

4: Reports from outside bodies

Cllr. R. Oxborough (WDBC) gave a report on matters concerning West Devon Borough Council.

The WDBC support Peter Tavy's view that the BT telephone kiosk should stay functional.

The public toilets at the Brentor Church Car Park are out of service and there are temporary facilities in place. South West water have changed their pumping protocols and have disconnected the supply to the toilets. There are over 25 thousand visitors to the site each year. If anybody in or around our parish has underground tanks joined to the mains water supply this could in turn become a future issue like that at Brentor.

Cllr. Oxborough has sent the clerk the latest funding email which she will forward to Councillors in due course.

5: Correspondence

The Clerk read out correspondence:

An email sent to development management at WDBC stating that our Parish would object to the removal of the BT telephone kiosk.

An email sent to our Dartmoor National Park ranger inviting him to future meetings. He confirms that he will attend one soon.

An email sending the accounts and AGAR forms off to the internal auditor ready for external audit.

An email confirming receipt of the insurance premium for the Parish Council.

An email to C. Vint the listed buildings officer for Dartmoor National Park (Councillor Fife-Cook is going to ask the relevant officer for our Parish to contact the Clerk)

6: Mill Pond

Cllr. E. Dodd has started to put some water into the Pond; however the valve will need attention as it is still leaking.

Cllr. Jeffery was asked to do the usual strimming of the Mill Pond area.

7: Playing Field

The new Bench is due to be delivered soon, and the Clerk will let Cllr. Dodd know once it has arrived so it can be put together.

Cllr. Ball has looked in the Playing Field and all the equipment looked ok.

8: Highways

The Clerk was given a list of extra problems to report to Highways. The metal sign for Radge needs to be repainted, Potholes at top of Langsford need reporting again. There is a scheme for self help with pothole training and a piece will be put into the next edition of the Peter Tavy Piper looking for volunteers.

Cllr. Fife-Cook (DCC) said all Parishes were having problems with the bad state of repairs to the Highway network. Problems with water run off following sub-contractor repairs. This makes our road networks dangerous for emergency services and damaging cars. The lack of follow up from Devon County Highways department was noted.

9: Planning

No planning applications had been received. Cllr. Fife-Cook will chase up Dartmoor National Park to make sure we get issued the email of current planning applications as a matter of urgency.

10: Church Cottages

Cllr. Fife Cook will get the listed buildings officer to contact the Clerk. Cllr. Dodd suggested that a list of architects be made ready for the planning application for new windows in both Cottages.

The water supply to number 2 Church Cottages is still under investigation and the Clerk was asked to contact Mr. McKecnie to see if he would come and take a look.

11: Finance

The accounts are with the internal auditor and once back a meeting will be held to ratify the AGAR form ready for the external auditor. This needs to be done by 1st July.

Precept account as at 1st June £18,678.90
Church Cottages account as at 1st June £41,880.38

The outgoings from the Precept Account to be approved are: -

The Clerk Salary December	410.70
Use of Home Office	26.00
Minus PAYE	- 82.00
	<u>£354.70</u>

The Outgoings from the Church Cottages Account to be agreed are: -

Admin fee to precept account June	£26.66
Bateman & Co Landlords insurance	£381.84

It was agreed to pay the outgoings proposed Cllr. A. Barton, seconded Cllr. N. Litwinska, all in favour.

14. Any Other Business

Cllr. R. Oxborough is the borough's Armed Forces Equality Covenant Champion. He is gathering information of disenfranchised retired military personnel in particular ones entitled to disabled facilities grants. The Clerk suggested putting a piece in the next edition of the Piper to see if there is anybody within out Parish who would like some help.

No further business the acting Chairman declared the meeting closed 20.07hrs

SIGNED DATED.....