

Peter Tavy Parish Council

APPROVED minutes of the meeting held on Wednesday 09th July 2025, 7:30pm at the Chapel

Present: Cllr. J. Jeffery, Cllr. A. Barton, Chairman Cllr. D. Chanter

Others Present: The Clerk, Maj. W. Lane, Mr. K. Hancock DNP

Meeting opened at 19:33hrs MEMBERS OF THE PUBLIC SPEAKING BEFORE THE MEETING 15mins allotted time: -

Mr. Kit Hancock our Dartmoor National Park Ranger introduced himself and gave a brief overview of his past employment as a Ranger for Southwest Water and explained how he had 13 different Parishes under his remit.

Matters affecting our Parish were a footpath that goes through Cox Tor Farm, and this is now in the hands of the Devon County Council Solicitors to advise as there are 3 differing definitive maps of the footpath.

He was asked about grass cutting/strimming on three bridlepaths/paths going down from the Peter Tavy Inn to the Mary Tavy bridge, the lane down to Southditch from Smeardon Down, the lane up from Mill Cottages to the Coombe. His reply was that the contractor with the contract for grass cutting/strimming also has 13 Parishes to see to and that we are on the list and will be done at some point. The Clerk will remind him before the bank holiday running race takes place as the bridlepath by then might be impassible.

Cllr. Jeffery advised the Ranger he was free to leave the meeting. Mr. Hancock said he was happy to attend meetings in the future and may pop along to the village fete in August.

1: Apologies for absence

Cllr. K. Ball, Cllr. E. Dodd, Cllr. N. Litwinska, Cllr. R. Myott, Cllr. R. Oxborough (WDBC) Cllr. M. Fife-Cook (DCC)

2: Declarations of interest

Cllr. J. Jeffery number 1 Church Cottages.

3: Approval of previous Minutes & matters arising

The draft minutes of the meeting held Weds 11th June 2025 were deemed to be a true and accurate record proposed Cllr. A. Barton seconded Cllr. Jeffery, all in favour then duly signed by the Chairman Cllr. D. Chanter.

Matters arising that will not be covered by the following agenda – none.

4: Reports from outside bodies

None to report.

5: Correspondence

The Clerk read out correspondence:

Email from Clerk chasing internal auditors as the deadline for the Agar forms to be submitted to the external auditor has passed – Cllr. Jeffery suggested chasing the old internal auditor Dennithorne Accountancy to see if they could help hurry things along.

Email from PFK Littlejohns extending submission deadline for Agar until 31st July. Clerk to chase the internal auditors.

Email from S. Carreck requesting entries for the August edition of the Peter Tavy Piper publication. The Clerk was given instructions on what to include in this edition.

Email from D. Boocock about link to add mobile phone signal checker within the DNP.

Email from Graphic Words saying that the Parish Council will need to set up their own account with website domain name firm. The Clerk informed Councillors present that she thought the Parish Council should also have a gov.uk email address and website. Cllr. Jeffery suggested the Clerk should check with DALC that this is the case. It was agreed that if the Parish Council should have one that the Parish Council sets up their own website proposed Cllr. J. Jeffery, seconded Cllr. A. Barton all in favour.

Email received regarding Platinum Jubilee Village Halls fund the Clerk will pass this to the Village Hall committee.

Letter received from the House of Commons from the Office of Sir. G. Cox MP KC asking for posters to be displayed regarding access to our local MP.

Email received regarding surgery to be held by Sir. G. Cox MP KC on 7th August at 3pm the Chairman D. Chanter will attend on behalf of Peter Tavy PC.

Email from Kit Hancock DNP ranger confirming attendance at tonight's meeting.

6: Mill Pond

Cllr. Dodd has drained out the stale water and it is now leaking on the left-hand side. The pond will need further repairs at the end of this season.

Cllr. Jeffery has strimmed but the brambles will need pairing back again in the Autumn.

7: Playing Field

The bench has arrived in flat pack form to the Clerk's home address. The Clerk has told Cllr. Dodd and Cllr. Chanter will give him a hand to put it up. Cllr. Jeffery commented that there was no rush now, and the Clerk agreed that the bench was not hurting where it was stored.

8: Highways

The potholes around the top of Langsford Road will be reported to both Southwest Water and Highways again.

9: Planning

The previous day a planning consultation letter had been received from the Clerk and was sent to the Chairman and the Planning sub-committee lead Cllr. Barton. The planning application had been received regarding Beggars Hatch. Cllr. Barton will call a planning meeting to discuss before the comments have to be submitted to DNP.

10: Church Cottages

The Clerk reported that Cllr. Fife-Cooke (on behalf of Peter Tavy PC) had chased the DNP listed buildings officer but that she had heard nothing since. Cllr. Jeffery asked her to chase this again and to bring the email to the next meeting.

The Clerk did not bring a list of Architects for listed building drawings to the meeting which Cllr. Jeffery noted was not good enough. That the project had been going on for too long. The Clerk's response was that she would consider her position before the next meeting. It was commented that somebody with more time needs to take on the role of Clerk.

The tenant's annual inspections could not take place this month because the tenant of number two was due to be working until 9pm, she will make herself available immediately before the next meeting due on 13th August. Cllr. Jeffery passed comment that there was more than one tenant and that the Clerk needed to make sure that the tenant of number one Church Cottages also had ample notice of the annual inspection.

The Clerk was asked to check with Mr. McKecknie to see whether he could investigate the damp as well as the water source for number 2 Church Cottages.

11: Finance

The accounts are with the internal auditor and once back a meeting will be held to ratify the AGAR form ready for the external auditor. This has been extended to 31st July. The Clerk has made 4 calls and gets told he will call her back but is not returning the calls.

The outgoings from the Precept Account to be approved are: -

The Clerk Salary June	410.70
Use of Home Office	26.00
Minus PAYE	- 82.00
	<u>£354.70</u>

DALC annual subscription	£123.05
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Graphic Words web hosting	£162.25
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The Outgoings from the Church Cottages Account to be agreed are: -

Admin fee to precept account June	£26.66
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It was agreed to pay the outgoings proposed Cllr. A. Barton, seconded Cllr. D. Chanter, all in favour. There is a bill from the Parish Lengthsman to be presented at the next meeting as none of the payments this month could be made if Cllr. Jeffery declared an interest in finance this time. There were only 3 Councillors at the meeting and 3 are needed to be quorate.

14. Any Other Business
None.

No further business the Chairman declared the meeting closed 20.14hrs

SIGNED DATED.....